

Position Title: **Allied Health Assistant – Level 2**

Reports To: Manager, Allied Health

Direct Reports: NIL





Primary Purpose

The role of a Level 2-Allied Health Assistant is to deliver clinical intervention to clients with varying disabilities across the lifespan under the delegation and supervision of a qualified allied health professional. You may work with people who have developmental delays, stroke, brain injuries, learning disability, intellectual disability, autism, cerebral palsy, dementia, and hearing loss, as well as other difficulties or syndromes.

Key Responsibilities

-  Collaborate with the allied health team to develop and implement individualised treatment plans and deliver intervention either face-to-face or via telehealth within NDIS guidelines.
-  Develop resources and therapy materials, including home programs and training packages.
-  Assist with documentation and record-keeping related to client progress and treatment plans.
-  Liaise with and provide support and guidance to clients and their families throughout the therapy process.
-  Identify your own professional development needs and work with your supervisor to initiate strategies to ensure continuous development.
-  Maintain consultation and regular updates to your supervisor as required.

In addition to the primary role, the Allied Health Assistant may contribute to the company's growth by:

-  Upholding the company's ethics and values through ethical work practices.
-  Cooperating with workplace health, safety, and environmental requirements.
-  Collaborating within the team to achieve related results.
-  Ensuring adherence to confidentiality and privacy regulations in all work activities.

Essential Criteria

- US Qualified as an Allied Health Assistant OR currently studying to become a Speech Pathologist.
- US [Working With Children Check.](#)
- US [Disability Worker Screening Card.](#)
- US [NDIS Worker Orientation Module 'Quality, Safety and You' Completion Certificate.](#)
- US Unrestricted working rights in Australia.

Key Result Areas:

Discipline Specific

- US Adhere to key responsibilities.
- US Manage a diverse and complex caseload across the lifespan.
- US Regular supervision with the Allied Health Manager.

Environment, Safety and Quality:

- US Adherence to the Company's Environmental, Safety, and Quality Policies.
- US Compliance with relevant legislation, regulations, and codes of practice.

General

- US Attend and contribute to team meetings.
- US Adhere to the company's HR policies and procedures.
- US Manage databases and filing systems pertinent to your role (reports, documentation, electronic files).

Skills And Attributes:

You must possess the following skills and attributes:

- US Eagerness to learn and take direction.
- US Ability to analyse and resolve problems, seeking guidance when necessary.
- US Proactive commitment to departmental goals and objectives.